



DEVELOPMENT



DEPARTMENT OF JUSTICE & CONSTITUTIONAL

**AMARIGHTZA
Socio Economic Justice for All (SEJA)
2015 - 2017**

2016 GUIDELINES

Call for Grant Proposals

Reference No: SEJA/RA 3.1.3/SO2

Closing Date for receipt of proposals: 25th March 2016 @16h00

Closing Date for the period 2015 to 2017

- 25 March 2016
- 22 July 2016
- 24 February 2017

Physical Address

**Foundation for Human Rights
Old Trafford 3 Building,
Isle of Houghton,
36 Boundary road
Parktown
Johannesburg
2098**



FUNDED BY THE EUROPEAN UNION/ SECTOR BUDGET SUPPORT

1. Introduction

1.1 Access to Justice and Promotion of Constitutional Rights Programme (AJPCR)

The Foundation for Human Rights (FHR) has supported Community-Based Advice Offices (CAOs) since 1996. CAOs play a crucial role in providing access to justice to vulnerable and marginalised communities in South Africa.

Under its previous programme (Access to Justice and Promotion of Constitutional Rights-‘AJPCR’), the FHR 2009-2012 provided support to 176 CAOs through direct funding and capacity building.

1.2 AMARIGHTZA Socio-economic Justice for All-SEJA/

On 10 December 2014, the Foundation in partnership with the Department of Justice and Constitutional Development (DOJ&CD) launched a new programme titled Amarightza also known as ‘Socio-economic Justice for All-SEJA’.

1.3 Goals and Values of AMARIGHTZA

The AMARIGHTZA programme is based on the values and principles enshrined in the South African Constitution -Dignity, Equality and Freedom. It also takes account of the universality, indivisibility, interrelatedness and interdependence of all rights.

The goals of the AMARIGHTZA programme are to facilitate the realisation of socioeconomic rights for vulnerable and marginalized groups, the strengthening of civil society organisations and to build sector coordination in the social justice sector. This programme is funded by the European Union under Sector Budget Support.

1.3 Duration of the Programme

The AMARIGHTZA programme commenced in May 2014 and will run for a period of three years with a further period for wrap up and closure.

1.4 AMARIGHTZA and Vulnerable and Marginalised Groups

The AMARIGHTZA programme is primarily aimed at promoting the rights of vulnerable and marginalised groups. While persons living in extreme poverty should not simply be reduced to a list of vulnerable groups, it is trite that discrimination and exclusion are among the major causes and consequences of poverty. Persons living in poverty often experience disadvantage and discrimination based on race, gender, age, ethnicity, religion, language or other status.

1.5 AMARIGHTZA and GENDER

Women are disproportionately affected by the lack of access to socio-economic rights with South Africa being no exception. The lack of adequate housing, healthcare, work and education also greatly increases women’s vulnerability to violence, exploitation and abuse. Economic, social and cultural rights, therefore, are central to ensuring dignity and equality for women and must be a part of advocacy strategies to realize

women's human rights. However given their highly diverse experiences of inequality and discrimination, it can only be remedied through contextualized policies, practices and remedies (i.e. a substantive equality approach) aimed at realizing women's economic, social and cultural rights. This programme will pay special attention to issues of equality and gender discrimination.

2 Focus of this Call

2.1 Community-based Advice Offices (CAOs)

This Call is targeted at supporting community based advice offices (CAOs) that facilitate the rights of vulnerable and marginalised groups utilising a rights based approach through funding a total of 100 Advice Offices linked to communities over the duration of the programme.

2.2 Services Offered

The Foundation will focus on funding those community-based advice offices which provide the following services:

- Advice and paralegal services to marginalised and vulnerable groups on violations they experience including socio-economic rights;
- Promote awareness of the rights set out in the Constitution through education and training;
- Access to social security, e.g. social grants and pensions, applications for identity documents, birth and death certificates
- Labour issues, e.g. unfair labour practices and dismissals, provident funds, Unemployment Insurance Fund, Workmen's Compensation, company pensions
- Promote awareness of the rights of vulnerable groups including women, children, the aged, disabled, youth, migrants and members of the LGBTI sector;
- Farm worker evictions and issues related to security of tenure
- Consumer issues, e.g. micro-lending, hire purchase agreements, debt management
- Promote awareness of legislation and policies impacting on individuals and communities, in particular vulnerable groups such as women, children, the aged and people with disabilities.

3. Geographical area

This Call is a national one and is open to Community-Based Advice offices who operate in any one of the nine provinces of South Africa.

Priority may be given to Provinces that are under resourced and or underserved by CAOs by limiting the number of approved applications in better resourced and serviced provinces.

4. Submission Dates for the period 2016 to 2017

- 25 March 2016
- 22 July 2016
- 24 February 2017

Applications that are submitted after a specific date will be assessed with applications received for the very next submission date that follows.

5. Grant Awards

5.1 Funding Period

Applications that are approved for funding by the Foundation, may be awarded a multiyear grant subject to a review of its performance and compliance with the funding contract at the end of each 12 months of the contract. Organisations that fail to meet performance and compliance obligations will not receive further funding.

5.2 Total Amount of Grant Award

Community based advice offices that have not previously been funded by the Foundation may apply for a grant award totaling R120 000.00 per annum.

Advice offices previously funded may apply for a three year multi grant totaling R200 000, 00. Maximum per annum. Advice offices receiving a multi-year grant will be assessed at the end of each year to confirm eligibility for continued funding in subsequent years.

6. Eligibility criteria

6.1 Who may apply

Community Based Advice offices registered as a Section 21 company in terms of the Companies Act, and/ or registered as a not for profit trust, and /or Not for Profit community based organisations registered with the Department of Social Development .

6.2 Minimum organisational requirements

- i. Link with Community where it provides advice and paralegal services;
- ii. Management Committee in place with fifty percent made up of member of the community;

- iii. Functioning Office and staff
- iv. Audited Financial Records for a minimum of two years; v. Confirmation of NPO registration;
- vi. Constitution or Articles of Association

Budget and implementation plan

Applicants are requested to submit a realistic and cost effective budget with an implementation plan for the proposed project.

Administration costs should not exceed 10% of the total budget.

7. Conditions linked to acceptance of the Grant Award

Community Based Advice offices receiving a grant award will be required to participate in a FHR network / cluster and join a Provincial Community Forums and be willing to share information and experiences. All CAOs will be required to include in their proposals a monitoring and evaluation plan which will be used by the FHR to evaluate the project including project activities.

8. Ineligible costs

The Foundation will not fund the following costs:

- Debts and provisions for losses or debts
- Interest owed
- Actions already financed by the European Union
- Purchase of land or buildings or motor vehicles
- Repairs to buildings
- Currency exchange losses, taxes including VAT (excepting where the organisation is not VAT registered)
- Retrospective costs.

9. How to apply

This Guideline must be read in conjunction with *the Overview of the Programme and Funding Guidelines* which can be accessed on the Foundation's website. Applications must be completed in the prescribed application format provided in the Overview. All applications must be typed in English and should be submitted in triplicate.

Budget and implementation plan

Applicants are requested to submit a realistic and cost effective budget with an implementation plan for the proposed project.

Administration costs should not exceed 10% of the total budget.

10. Assessment

All applications received will be assessed for compliance with the stipulated administrative and technical requirements. Thereafter, applications will be evaluated by the Foundation in terms of the following criteria:

- Relevance of the project in terms of the objectives of this call
- Capacity of the organisation to implement the action
- Sustainability of the project after the funding has ceased
- Methodology used to attain the aims and objectives of the project
- Cost effectiveness of the action (activity related budget).

11. Receipt of Applications

All applications must be placed in a **sealed envelope** and delivered to:

**The Grants Manager
Foundation for Human Rights
Old Trafford 3 Building
Isle of Houghton,
36 Boundary road,
Parktown
Johannesburg ,2198**

Applications may also be posted to:

**The Grants Manager
Foundation for Human Rights
Private Bag X124,
Braamfontein, 2017**

Applications may also be submitted electronically to the following email address:

CAO2016@fhr.org.za

- No faxed applications will be accepted.

The following information must be inserted on the coversheet of the application and if sending by post on the outside of the envelope:

- **Proposal title**
- **Call reference number** : SEJA/RA 3.1.3/SO2
- **Applicant's name, address, contact person(s) and contact details.**

Potential applicants may solicit advice and make enquiries in respect of this call for proposals from the Grants Unit at the Foundation. Tel: (011) 484 0390

12. Notification of the Foundation's decision

- Applicants will be informed in writing of the Foundation's decision concerning their application.
- The Foundation's decision to reject an application, or not to award a grant, is final.

13. Contract

Following the decision to award a grant, the beneficiary will be offered a contract based on the Foundation's standard contract. The contract will establish the rights and obligations of the respective parties.

NB: All applications received after the closing date will only be considered in the next round of applications.